

Security SpotLight

**An Informational
Guide for
Security Clients**

Our Values, Our Gift

Spread joy and embody the spirit of the holidays by demonstrating tolerance and safety in your personal and professional spaces. Share the gifts of tolerance and safety with everyone throughout the year. We encourage our employees, clients and the public to adopt and promote these behaviors. At Securitas we do this by living our corporate values of Integrity, Vigilance, and Helpfulness. Our values are our gift.

**We offer you this gift with our wishes for a joyful and safe holiday season...
See you in 2020!**

*Integrity / Vigilance
Helpfulness*



**Securitas
Critical
Infrastructure
Services, Inc.**

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Happy Holidays, Safe Holidays

During the holiday months, people often get caught up in the hustle and bustle of entertaining, celebrating and shopping. Crowded stores and increased traffic can be stressful and cause tempers to flare. This holiday season, we encourage you to pause and embrace the holiday spirit of good cheer by being kind and helpful to others.

As you begin your holiday activities, Securitas would like to offer a few safety tips to help make the season a safe one. There are many seemingly insignificant steps that can be taken to help ensure the safety of those around us at work, at home and while on the road. Taking a few precautions will help ensure a merry and joyous holiday with friends and family.

A Safe Home for the Holidays

The danger of having a home fire increases during the holidays. Christmas trees cause an average of 210 structure fires each year. Both natural and artificial trees can be hazardous. Check the freshness of a natural tree and keep it well watered. Verify the certification of an artificial tree. Tree placement, types of lights used, and using a timer or remembering to turn off tree lights when going to bed or leaving the house can all reduce the risk of a tree fire. Do not plug multiple extension cords into one outlet. This can overload the circuit, increasing the risk of a fire.

Fire is not the only home safety concern during the holidays. According to the FBI, approximately

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Safe and Joyful at Work

Work locations vary, but some practical guidelines can help ensure a safe environment. Keep holiday decorations clear of fire extinguishers, fire alarms, and emergency or directional signage. Blocking them creates an unnecessary risk for coworkers, clients, and visitors.

End of the year office celebrations require added vigilance. Consideration must be given to everything from food served—due to the prevalence of food allergies—to the consumption of alcohol. The latter is one of the top concerns for most managers. Ensuring that coworkers either have a designated driver or a cab ride home can help prevent a tragedy. Responsible drinking can help protect you and your coworkers from embarrassing situations that could reflect negatively on you and might lead to termination.

Be sure to follow all company rules and policies when attending office celebrations.

400,000 home burglaries occur between the months of November and December. Pay attention to what you throw away. Empty computer and television boxes may draw the attention of would-be thieves. Deliveries left on the door step or packages under the tree can also look appealing and make convenient targets if easily seen from outside. Finally, if you are traveling, be cautious about advertising your absence when posting to social media as it can make your unoccupied house a target. A common-sense approach will help protect you and your family.

Maintaining the Holiday Spirit on the Road

Along with the holidays comes an increase in accidents. This is the result of bad weather and seasonal influences added to normal driving risk factors. Distracted driving is a common contributor to these mishaps. This can be from talking on the phone, texting, looking for a parking space, trying to find a store, or watching the GPS. Any time driving is not the primary focus, the chance of being involved in an accident increases. Let nonessential tasks wait until the car is parked or ask a passenger to assist with those that can't. Holiday stress can also lead to dangerous driving. Trying to beat the rush, or finish last minute

shopping, can compel individuals to speed or take unnecessary risks. Holiday stress is common, so it's wise to be especially vigilant when driving and be aware of the drivers around you.

Poor weather conditions can also increase the chance of an accident. Allow extra time for travel in bad weather. Planning and patience help make driving in inclement weather safer. Follow at a safe distance to give yourself time to react to unexpected hazards. Other strategies include using the three seconds rule. Do this by identifying a fixed point down the road—such as a speed limit sign or overpass. When the car in front of you reaches that point, begin counting. If the car you are driving reaches that same location before you count to three, you are following too close. The three seconds rule is appropriate in clear, daytime weather driving, but for nighttime, heavy traffic, or inclement weather increase the time and follow the six seconds rule to increase the available reaction time. If the weather is extremely poor and you lack a clear line of sight, consider increasing the pacing to nine seconds which will maximize the available reaction time and distance. It will also will give you time to make adjustments, in case of emergency, or if the car in front of you suddenly changes speed or direction.

*Integrity / Vigilance
Helpfulness*

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